



# AUSTRALIAN & NEW ZEALAND SOCIETY OF RESPIRATORY SCIENCE INC.

([www.anzsrs.org.au](http://www.anzsrs.org.au))

## *Leading Respiratory Science in Australasia through the 21st Century*

March 2019

Dear ANZSRS Members,

### **An Exciting Opportunity**

The Board would like to ask the membership to consider submitting an **EXPRESSION OF INTEREST** for the position of 'Trade Liaison Officer'.

### **Background Information:**

#### *What is the role of the Trade Liaison Officer?*

To establish and maintain good working relationships with companies involved in the business of Respiratory Medicine and to secure sponsorship for Society activities.

This includes:

- Making regular contact with companies to ensure the benefits of sponsorship of ANZSRS are well understood.
- Maintaining a database of businesses.
- Assisting regional representative's in securing sponsorship for state specific activities.
- Adding to the development of the ANZSRS sponsorship strategy over the long term.
- Attracting major sponsors for Annual Scientific Meetings.
- Working with Festival City Conventions in organising the trade display at Annual Scientific Meetings.

#### *What time investment will the position involve?*

It will vary depending on the time of the year (i.e. more around the time of the Annual Scientific Meeting) but approximately 1-3 hours per week.

#### *Who does the Trade Liaison Officer Report to?*

The Board via the Board member responsible for the Business and Finance portfolio.

If you are a current member of the Society and are interested in the position, please forward your CV and a brief description of how you could fulfil this role by **Friday 29<sup>th</sup> March** to [finance@anzsrs.org.au](mailto:finance@anzsrs.org.au)

If you would like more information or have any questions please email me.

Faizel Hartley  
ANZSRS Board Member  
Business and Finance