



anzsrs

Australian and New Zealand Society of Respiratory Science Ltd
Leading Respiratory Science in Australasia

www.anzsrs.org.au

ANZSRS ASM Grant Guidelines

The ANZSRS has established a scheme to assist members to attend and preferably present work at the Society's Annual Scientific Meeting. The Board will set the amount of funding so that the total amount available may vary from year to year.

Grant Value for 2019:

The grant for the 2019 ASM has a value between the early bird full member registration rate up to AUD\$1000*

* value determined by the Board to maximise the number of travel grants available.

Eligibility Criteria:

- The applicant must be a financial member of ANZSRS
- The scientist-in-charge or medical officer-in-charge of the laboratory where the applicant is employed must support the application
- Completed applications must be received by the ANZSRS Secretariat by close of business 26th October 2018

Grant Conditions:

- Successful applicants must register prior to the early bird registration closing date or forfeit their grant
- Successful applicants will be reimbursed up to and including the value of the grant
- Applicants may request funding in advance where special circumstances exist
- Grants will only be paid on provision of appropriate receipts as proof of travel and for tax audits:
 - Travel, conference registration, accommodation and incidental receipts
- Applicants paid in advance:
 - Are required to submit receipts as soon as they become available
 - That fail to attend are required to refund ALL advanced monies to ANZSRS
- All claims for ASM grants are to be made prior to the end of the financial year for the year they were awarded
- Grants offered for one year are not transferable to a following year or any other event
- The grant is not transferable should the successful applicant be unable to attend the ASM
- Successful applicants may be enlisted to contribute to the ASM by way of providing support to the Local Organising Committee in organisational tasks or chairing an ASM session
- Successful applicants are encouraged to contribute to ANZSRS by a presentation at a local meeting

Selection Priorities

- Members who received funding to attend previous ASMs may be given lower priority than those who didn't

Priority in Order of Merit:

- Presenting Members
- Junior Members
- Members without access to departmental funding
- Members charged with official ANZSRS responsibilities

Protocol:

- Complete the application form (available from the ANZSRS website) and submit to ANZSRS Secretariat by closing date, 26th October 2018
- All applications will be reviewed by the Board. The Board may elect to vary the amount of the grant awarded if the recipient has received other funding. Final approval is at the discretion of the Board. The Scientific and Conference Committee may be consulted in regards to Presenting Members' applications
- Successful applicant will be notified by the Board
- Successful applicant will ensure all grant conditions are met or risk forfeiting grant
- Successful applicants will be reimbursed upon ANZSRS secretariat receiving receipts up to and including the value of the grant

IMPORTANT: If you are awarded an ASM grant and are unable to use it please inform the ANZSRS promptly as failure to do so may prevent another member from having access to those funds.

Related Documentation:

ANZSRS ASM Grant Application Form
ANZSRS Grant and Award Expenditure